



EUGENIA CALO

ENGLISH - SPANISH
TRANSLATOR

CONTACT

+54 9 11 3409-2587

eugeniabcalo@gmail.com

linkedin.com/in/eugenia-calo/

Buenos Aires, Argentina

AREAS OF EXPERTISE

- UX writing
- Technical
- Video games
- Audiovisual
- Literary

SOFTWARE

- Plunet - advanced
- SDL Trados - intermediate
- MemoQ - intermediate
- Microsoft Office - advanced
- Microsoft Teams - advanced
- Trello - intermediate

**Certified member of the
Collegiate Association for Sworn
Translators in Buenos Aires
(CTPCBA)**

EDUCATION

BACHELORS DEGREE IN ENGLISH - SPANISH TRANSLATION
UNIVERSIDAD ARGENTINA DE LA EMPRESA (UADE)

2014 - 2018

**BACHELORS DEGREE IN ENGLISH - SPANISH SIMULTANEOUS
INTERPRETATION**

UNIVERSIDAD ARGENTINA DE LA EMPRESA (UADE)

2014 - 2018

WORK EXPERIENCE

COPYWRITING & TRANSLATION MANAGER

YEM PTE LTD / MUKIKU PTE LTD | JAN 2021 - TODAY

- Manage the creation and translation of corporate blogs and marketing material.
- Create copy for the company's website and varied social media platforms.
- Write scripts for promotional videos and record voice-overs.

VENDOR COORDINATOR

WIN & WINNOW LANGUAGE SERVICES | MAY 2020 - DEC 2020

- Carried out the entire recruitment and onboarding processes for new vendors.
- Assisted HR management in coordinating activities directed at vendors.
- Served as the direct contact point between vendors and the company: coordinated rates and availability for special dates, holidays or high-demand periods.

ACCOUNT MANAGER

MS CONSULTORA | APR 2019 - APR 2020

- Conducted market research for foreign companies that wished to enter the Latin American telecommunication market.
- Contacted leads, arranged meetings, and provided simultaneous interpretation when needed.
- Coordinated CEO's travel schedule and accommodations.

INTERPRETATION EXPERIENCE

- Marketing
- Website development
- HR
- Technical (Telecommunications, fuel filters and patents)
- Hospitality

